

SAFEGUARDING POLICY

Trustees (and the Appointed Person) for The Tim Henman Foundation are committed to Safeguarding:

Partners, programme point-people, coaches, teachers, mentors and the young people that we support.

Appointed safeguarding person at THF: James Feaver - info@henmanfoundation.org

Who is responsible for dealing with and recording all safeguarding concerns.

Our safeguarding goals:

- Protecting the rights of adults to live in safety, free from abuse and neglect.
- Protecting children from maltreatment; preventing impairment of children's health or development; ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and taking action to enable all children to have the best outcomes.

Trustees (and the appointed person) follow their duties as outlined in the 'safeguarding duties for charity trustees' on the charity commission website:

<https://www.gov.uk/guidance/safeguarding-duties-for-charity-trustees>

Trustees (and the appointed person) take reasonable action to ensure good safeguarding governance, as outlined on the charity commission website:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/756636/10_safeguarding_actions_for_charity_trustees_infographic.pdf

THF PROGRAMMES

- Partners, programme point-people, coaches, teachers and mentors are most likely to highlight safeguarding concerns within the THF list of programmes.
- THF has formal agreements with; partners, supported individuals, THF mentors.
- We ensure all of the above share our commitment to Safeguarding and our Duty of Care to the young people we support.
- Partners, coaches, teachers:
 - i) Are fully compliant, DBS checked, qualified and licensed.
 - ii) Work in safe and secure facilities.
 - iii) Mentors:
 - Understand their role in guiding (potentially vulnerable) young people.
 - Should only hold meetings/workshops in public places and mentors to consider another party to join the meeting if appropriate.
 - Understand confidentiality and the boundaries of their mentor-mentee relationship.
 - Disclose information in formal reporting to THF.

- Where a DBS check has raised a criminal conviction or caution, THF will make a thorough judgement as to whether they are in a position to provide safe coaching and mentorship.
- THF ensures there is adequate consent in place for all the images that are used for U18's.

ACTION TO TAKE ONCE RECEIVING A SAFEGUARDING CONCERN

1. In the event of a safeguarding concern the delivery partner/coach/mentor will keep a record of the concern.
2. The delivery partner/coach/mentor will inform the young person's parent or representative, unless you believe it would put the child/adult at risk, yourself or others at risk.
3. Is the highlighted person in immediate danger?
 - If YES – go straight to the police/ambulance service/social care.
 - If NO – go to the THF appointed person who will take the appropriate action.

Last reviewed: 29/01/2022