

PROGRAMMES & FUNDING GUIDANCE

This document provides guidance and a framework for bringing the THF mission to life through its programmes.

1. It gives an outline of the programmes that are delivered.
2. With a strict set of criteria around who THF partners with.
3. Funding policies around how we fund programmes, what can be funded and what can't be funded.
4. And a process to implement the programmes.

THF PROGRAMMES

PARTNER PROGRAMMES	BESPOKE PROGRAMMES	SPECIAL NEEDS PROGRAMMES
<p><i>Activity-based</i> sports programmes delivered directly with <i>community-led</i> partners creating regular opportunities to participate.</p> <p>Additional service provision: Mentorship workshops - educating on areas on/around mental health.</p>	<p>Offering <i>specific</i> and <i>specialist</i> support for deserving and in need young people.</p> <ul style="list-style-type: none"> • Further support to those from partner programmes. • Or referrals from other partnerships. <p>Additional service provision: Individual mentoring - providing positive guidance to those we support.</p>	<p>Providing <i>collaborative</i> and <i>meaningful</i> funding to specialist partners who are supporting profoundly disabled and life limited youngsters.</p>
CRITERIA		
<ul style="list-style-type: none"> • Charity trustees must '<i>have regard</i>' to the Charity Commission's '<i>public benefit requirement</i>'. https://www.gov.uk/guidance/public-benefit-rules-for-charities • Programmes are delivered <i>directly with partners</i> and <i>directly to the beneficiaries</i>. 		
<p>Programmes delivered with:</p> <ul style="list-style-type: none"> • Schools who have Free School Meal rates above the National average (19.7% in October 2020). • Organisations that are: <ul style="list-style-type: none"> - Based in local areas in the bottom 20% most deprived areas, - Or, the bottom 25% most deprived local authorities. * Using IMD measure. • Can prove a financial need. • Coaches and mentors who THF consider to be 'role models' and will positively influence the participants holistically. 	<p>THF only support young people who are:</p> <ul style="list-style-type: none"> • Recommended by: The point-person on a Partner Programme or; • Referred by another partnership. <p>A case for support is built on whether they:</p> <ul style="list-style-type: none"> • Deserve support: Through behaviours, attitudes, actions. • Need support: Vulnerable - marginalised, Single/no parent upbringing, special/complex needs, disabled. Disadvantaged - socio-economic hardship, deprived of opportunity, marginalised group. 	<ul style="list-style-type: none"> • Partner/unit is dedicated to supporting profoundly disabled and life limited youngsters. • The partner/unit can demonstrate: <ul style="list-style-type: none"> - Financial need - Gap in provision

FUNDING POLICIES

- Programmes (and associated funding) are reviewed by trustees at two points in the year (February and August):
 - Programmes/funding will continue if fundraising and budget allows, and Impact & Engagement score is between 3-5 out of 5.
 - Programmes/funding will stop or pause if fundraising and budget does not allow, and if Impact & Engagement score is between 1-2 out of 5.
- THF will make payments against itemised invoices and on agreed items of spend, which are stated in a Programmes Agreement. Must include reasonable supporting information, receipts, proof of purchase. And will only pay-out on costs that are incurred, not on items that aren't provided (i.e. due to unforeseen weather or Covid-19).
- All payments to be paid in the financial year that they relate to, where possible (year-end 31/08).
- THF will make payments retrospectively to the costs incurred and the programme being delivered. In certain circumstances, we can make payments in advance - to a maximum of 3 months.
- The amount, allocation and payment of any Financial Support, is in every case, determined and managed by THF in its sole discretion, acting reasonably.

WHAT THF WILL FUND		WHAT THF WON'T FUND
<ul style="list-style-type: none"> Items that will enrich and enhance the lives of young people. Programmes that are in line with our mission and from the list below: 		<ul style="list-style-type: none"> Areas that the council or government should already be funding. Core costs. Subsidised salaries. Funding to 'plug holes'. Projects that are already in a secure position and well-funded. Events for other organisations.
Partner programmes	Ongoing activity-based sports programmes that are: 1) new, or 2) at risk of not continuing. Items such as: Mentor provision, Coach costs, facility hire, equipment costs, membership subscriptions. Facility funding projects.	
Bespoke programmes	Individually identified items of need: Mentor provision, school fees, coaching/training fees, external/extra-curricular activities, courses / qualifications, supporting expenses (i.e. travel).	
Special needs programmes	Programmes that improve the provision for those who are disabled and life limited. Facility funding projects.	

PROGRAMMES PROCESS

July	CEO	Programme reviews: - Meetings with programme point-person, - Feedback forms, - Input into Impact Measurement (M&E) database
August	Trustees	Programme planning based on: - Budget, - Existing programmes reviews (continue / stop), - Programme proposals (start new)
September	YEAR-START - programmes continue/stop from previous year, or new proposed programmes start	
January	CEO	Programme reviews: - Meetings with programme point-person, - Feedback forms, - Input into Impact Measurement (M&E) database
February	Trustees	Programme planning based on: - Budget, - Existing programmes reviews (continue / stop), - Programme proposals (start new)
March	6-MONTH POINT - programmes continue/stop from previous period, or new proposed programmes start	